

Trustees' Annual Report for the period

Period start date: 01 January 2017
 Period end date: 31 December 2017
 From To

Section A Reference and administration details

Charity name: Pilton Green Man CIO

Other names charity is known by:

Registered charity number (if any): 1170742

Charity's principal address: 51 The Rock
 Pilton
 Barnstaple
 Postcode: EX31 1PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Stevens	Chairman		
2	Susan O'Grady			
3	Marc Brayley			
4	Siobhan Roissetter			
5	Warwick Neighbour		To 19/10/17	
6	Elizabeth Davies			
7	Martin Hadrill	Correspondent		
8	Louise Thomas		To 26/7/17	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the existing trustees

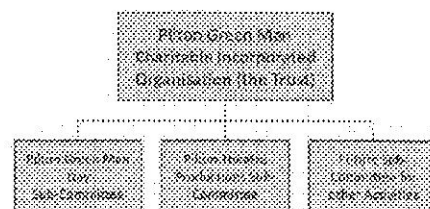
Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are made aware of the Constitution and the policies on Safeguarding and Equality & Diversity and of the three Charity Commission guidance documents on public benefit PB1, PB2 and PB3.

The Pilton Green Man CIO is the umbrella organisation for two sub-committees running the Pilton Green Man Day in July and Pilton Theatre Productions running the Pilton Panto in February. At least one trustee is an active member of each sub-committee.



The two operating sub-committees carry out detailed risk assessments of their operations and also prepare detailed event management plans as appropriate.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote good citizenship for the public benefit by facilitating the development of a volunteer force to assist the community, in particular but not exclusively those members of the community who are in need, in such ways as the trustees may from time to time decide. To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit, in particular, but not limited to, the promotion of the arts and advancement of education in the history of Pilton, primarily but not exclusively, for the benefit of the people of the Pilton ward of Barnstaple, Devon and will be achieved through the making of grants or providing other support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees meet four times a year to ensure that the organisation of the Pilton Green Man Day and the Pilton Panto is satisfactory and to consider applications for awards and the completion reports from projects to which awards have been made.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charitable objectives are met by making small grants available to community organisations, charities, groups and individuals to carry out projects which will benefit the people of Pilton. The geographical area of Pilton covers the area approximately from the ND District Hospital to Pottington and from Bradiford to Raleigh and Yeo Vale and there is a resident population of around 5,000.

In 2017 grants amounting to £2,744 were awarded although only £244 has thus far been taken up.

Summary of the main achievements of the charity during the year

In July 2017 the trustees approved the following awards.

Jane and Joshua Norris

The North Devon Sinfonia (NDS), winners of BBC2's Great Orchestra Challenge in 2015, is the amateur orchestra representing the UK at the Seoul International Community Festival in September 2017. To assist with the funding, the trustees gave £122 each to Jane and Josh Norris of Pilton). The grant qualifies as:

- NDS is an amateur orchestra;
- it promotes music and the arts locally including a possible community music festival in North Devon
- it was of immediate benefit to two people whose family is already involved in Pilton community activities.

The Friends of Barnstaple Library

The Friends of Barnstaple Library (FBL), a volunteer group ranging from teenagers to OAPs, are organising the Devon Authors Book Fair in Barnstaple Library. It will be a free event open to all members of the public with 25 children's and adult authors meeting, chatting, signing books and giving advice from 10am until 3pm. The event will be publicised to schools, local media (press, radio, etc.), social media, doctors' surgeries, etc. The overall cost is estimated at £540 (for brochures, posters and handouts, refreshments and staffing) plus thank you bags of local produce for the authors some of which needs to be purchased. The Friends need assistance with the printing costs and refreshments estimated at £300 and will be raising the rest through library events – coffee mornings, raffles, quiz nights, speakers, etc. The date of the Fair has been put back from September 2017 into early 2018 because of library changes. A grant qualifies as:

- FBL is a volunteer organisation
- it is promoting the arts
- Pilton is the closest part of North Devon to the Library.

Pilton Church Hall Bar

The Church Hall Committee needs help funding a small bar for soft and alcoholic drinks for users of Pilton Hall, replacing the need for a temporary bar for community events (plays, pantomimes, music gigs, cinema, discos, exhibitions, displays of art and heritage, quizzes, bingo, meetings, whist drives, beetle drives etc.). The beneficiaries will be the community of Pilton using the Hall. The overall cost of the bar, which will be built by skilled volunteers using donated and second-hand materials as far as possible, is estimated at £6,000. The Hall has so far accumulated £3,000 from events and is also seeking donations from local suppliers. The Hall Committee, which is financially autonomous from the Diocese of Exeter which owns the building, needs a further £2,200, which is the profit from the 2016 and 2017 Pantomimes produced by the CIO's Panto Group in the Hall. Such a grant qualifies for funding as:

- the Hall is run by volunteers
- it is one of only two large community venues in Pilton (it seats 100)
- a bar will significantly encourage involvement in community activities by the 5,000 residents of Pilton (and a wider audience) which will help promote education in the arts, local history and heritage and it will help keep down the cost of using the venue.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the CIO is to hold a sum equivalent to the loss which might be incurred in a worse case of complete washout of the Pilton Green Man Day, about £8,000.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds in 2017 were the Pilton Green Man Day on the third Saturday in July and the Pilton Panto during the February half-term holiday.

The profit from these two events has enabled the charity to make community awards within or related to Pilton.

Section F

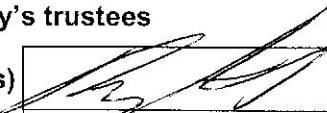
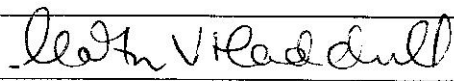
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RICHARD WILLIAM SPEAR	MARTIN VICTOR HADDRILL
Position (eg Secretary, Chair, etc)	CHAIR	Correspondent
Date	17.1.18.	



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Receipts and payments accounts

For the period from	01/01/2017	To	31/12/2017
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Drink Sales	5,910	-	-	5,910	6,058
Stall Fees	3,815	-	-	3,815	4,470
Panto	3,285	-	-	3,285	2,880
Programme	2,555	-	-	2,555	1,795
Grants	-	-	-	-	850
Donations	50	-	-	50	328
Other	-	-	-	-	173
Sub total (Gross income for AR)	15,614	-	-	15,614	16,553
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,614	-	-	15,614	16,553
A3 Payments					
Drink sales	5,353	-	-	5,353	4,366
Music & Entertainment	2,685	-	-	2,685	2,220
Equipment	2,217	-	-	2,217	3,146
Panto	1,919	-	-	1,919	2,156
Licenses and insurance	1,802	-	-	1,802	973
Programme	998	-	-	998	824
Donations	300	-	-	300	370
Grants	244	-	-	244	-
Other	123	-	-	123	1,047
Sub total	15,642	-	-	15,642	15,102
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,642	-	-	15,642	15,102
Net of receipts/(payments)	- 28	-	-	- 28	1,452
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,516	-	-	12,516	11,064
Cash funds this year end	12,488	-	-	12,488	12,516

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash on hand	12,488	-	-
		-	-	-

	-	-	-
Total cash funds	12,488	-	-

(agree balances with receipts and payments account(s))

OK

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OK

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Unused drink stock	Unrestricted	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Uncollected performer fee	Unrestricted	130	
Undispersed Grants	Unrestricted	2,500	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARC BRAYLEY	17/1/18
	Richard Steves	17/1/18